



MINUTES

Fulford Parish Council Fun Day Working Group Meeting

Wednesday 14th February 2024

Fulford Parish Office

Present:

Cllr A Meredith

Cllr J Crossley

In attendance:

Mrs G Keiher-Knapper (Clerk/RFO)

Meeting started at 1900hrs

1. To allow for any **Public Participation**.
There were no members of public in attendance.
2. To receive **Apologies** for Absence.
Apologies were received for Cllr P Wilkinson and Cllr K Deeth
3. To receive **declarations of interest and dispensation** (from agenda).
None received.
4. To assign Councillor Volunteers
 - a) Dog Show including advertising, categories, taking entries and awarding prizes
Cllr Crossley volunteered to run this event but will require at least one more Councillor to assist. The Clerk is to arrange a meeting with the previous Fulford Volunteer that has previously ran the successful Dog Shows. The Clerk is to also ensure that this is advertised in the Newsletter and on a poster in the Notice Boards.
 - b) Childrens Fancy Dress Competition including advertising, categories, taking entries and awarding prizes.
The Clerk is to request support from Cllr T Elder and Cllr G Brunt to run this event again entries are taken the morning before the Fun Day. The Clerk will advertise the Fancy Dress Competition and categories in the Newsletter on a poster and select a time slot for the Fancy Dress Parade.

c) Public speaker.

A Councillor is required to volunteer to announce each event as they start in the main arena. If the Parish Council doesn't have a volunteer perhaps this could be requested of a District Councillor.

d) Volunteers to set up.

As many volunteers as possible will be required to set up on Saturday morning.

e) Volunteers to take down.

As many volunteers as possible will be required to help pack away after the Fun Day.

f) Volunteers to run Games

Cllr A Meredith plus one will run the games and have already received sponsorship for some Haribo prizes. The Clerk will source other prizes for the games.

5. Open Questions

Recommendations to Fulford Parish Council:

- Chip and Pin Device to be purchased.
- Pop up dust bins to be purchased.
- 8-10 Gazebos to be purchased to include pegs/weights.

6. Form action plan and individuals' tasks.

Confirm Councillor volunteers for Dog Show, Fancy Dress and Announcing.

To recommend purchases to Full Council.

To get advertising material from Fulford Volunteers.

7. Items for **next Agendas**.

a) Afternoon location plan

b) Afternoon running plan

c) Confirmation of externals

d) Budget Check

e) Admin Check

9. To **confirm Date**, Time and Location of next meeting.

Meeting ended at 1930hrs